

Echo Hill PTO Agenda / Meeting Minutes November 21, 2022



Call to Order Time: 6:30pm

Introductions: Board

Quorum: Lough Hegland Huston McDonald Becker

Treasurer's Report: Abby Huston

18 teacher stipends have been paid out. 19 are still outstanding. Current checks that have been cashed were \$274.52 from EPI and \$54.46 from Bart's Farm. The following have been paid out: \$789 to Trunk or Treat, \$284.17 to Homecoming and \$28.97 to America Reads (over budget by \$3.87).

Teacher Request: Hailee Hopkins \$251.40 for hand drums

Hayley Hegland motioned to discuss the request. Mrs. Hopkins purchased 12 smaller (10") hand drums for \$251.40. She attempted to apply for the Linn-Mar Foundation grant, but the funds were already allocated. This size drum will be better for all age students, the drums she has now are larger. Hayley Hegland motioned to approve, Heather Lough seconded the motion and all in attendance approved. Motion is granted.

Teacher Request: Tiffany Kinzenbaw \$453.56 for heart models

Hayley Hegland motioned to discuss the request. Wit and Wisdom literacy curriculum includes detailed text about the circulatory system. Heart models can be used by the entire 4th grade alongside the text. Request is for 13 models. Hayley Hegland motioned to approve the request, Heather Lough seconded the motion. All that were present approved, motion is granted.

School Request: CJ McDonald for \$300 for a leaf blower

Hayley Hegland motioned to discuss the request. Mr. McDonald discussed how the blower could be used for wood chips, leaves, debris on the playground blacktop as well as light snow. Abby Huston asked if this is electric or gas powered. Mr. McDonald responded gas powered because it is higher quality and more powerful. It will do a better job in multiple weather conditions. Cleaning the blacktop completely is important for safety. Hayley Hegland motioned to approve, Heather Lough seconded the motion. All in attendance approved, motion is granted.

Principal's School Update- Mr. McDonald

Everyone is preparing for winter/holiday parties. EH singers winter concert is approaching on Dec. 8th. Question from Hayley, What is the ETA on the TVs being activated? Mr. McDonald responded, unknown. He has requested it to be ASAP. Question from Hayley, Gym equipment

purchased by PTO was mounted too high/incorrect spot. What is the ETA on fixing it? Mr. McDonald answered the pegboard and 2 of the 3 pull up bars are still usable and are being utilized during PE class. Hayley requested photos of students using the equipment.

Trunk or Treat Review- Hayley Hegland and Jessica Becker

Approximately 700 attendees. \$788 worth of candy and small toys were given away from 23 trunks. Thank you to sponsors: Siamville and Just Make Music. This event would not have been possible without their support. \$60 spent on raffle prizes which gave a total of \$925.

December Activity Discussion 12/8- Hayley Hegland

In conjunction with Echo Hill Singers Winter Concert, PTO will host a cookie reception and book/game exchange. Book and game donations will be collected before and at the event. Any leftover books/games will be donated to Waypoint after the event. All EH families are welcome.

Committee Lead Updates:

Volunteer Coordinators - Kira or Kim were not present, no updates at this time.

Hospitality - Molly was not able to make the meeting, Hayley gave an update.

Popcorn, Jimmy Johns, Pizza, and Salads were provided to staff for conferences. A future idea: provide wrapping paper for staff.

Hyvee Receipts- Amanda Snyder Pierce

School receipt totals are over \$104,000 so far this year. Contest will continue for 1 more week. Mr. McDonald and Mrs. Garcia will determine when the winning class can hold their hot chocolate party in the cafeteria. PTO volunteers will attend the event if possible depending on the date.

Community Fundraising- Curran Lipsett was not present, Hayley gave an update.

12/6 Carlos O'Kelly's fundraiser, more details to come. Future EH night at the Roughriders is being planned, date TBD.

PTO Events/Activities-

Yearbook: Jessica Becker

Reminder to get orders in.

Apparel Sale-Amanda Snyder Pierce

85 orders were delivered today. The total amount raised TBA.

Playground/Outdoor Enhancement Update- Hayley Hegland and Jessica Witt

There is approximately \$10,000 to spend. Options from Miracle Equipment have been submitted to Mr. McDonald and Mrs. Garcia for review. After school review, the options will be submitted to the district. Lead time is 4-6 months. Waiting for verification from the district regarding who will cover installation costs. More info to come.

***General Updates/Discussion**

* Reminder to those that have hosted an event. Please fill in an event sheet found on our website. This helps us plan for next year in what worked and what could be changed to make it work more efficiently in the future. Thank you!

* Amy Stouffer reported that PTO has store credit at Office Max. It will be used for laminating sheets for January Bingo night.

* Mrs. Kinzenbaw asked the question, what is the difference between stipends/teacher requests/school requests? Hayley H. responded, stipends are for a teacher’s individual classroom. Teacher or school requests are above and beyond the stipends. With Requests, PTO prefers to purchase things that can be used by more than 1 classroom. PTO does not purchase items the district will provide, Mr. McDonald reviews requests to help with this. If a teacher leaves or the curriculum changes, the items belong to the school and will be used where needed.

Questions

Where is the best place to find information and updates on PTO events? Echo Hill families of Iowa page on Facebook as well as our website at <https://www.echohillpto.com>

Next Meeting: January 16, 2023 6:30 pm There is no school that day, may be a virtual meeting (TBD).

Adjourned Time: 7:35p.m.

Nov. 21, 2022 PTO meeting attendees:

Name	Name	Name
Hayley Hegland	Amy Stouffer	Jessica Becker
Noelle Wittkop	Jessica Witt	Heather Lough
Tiffany Kinzenbaw	Amanda Snyder Pierce	CJ McDonald

Abby Huston		