

Echo Hill PTO Meeting Minutes August 26, 2025

Call to Order Time: 6:35 pm



Welcome & Introductions:

President Noelle Wittkop welcomed everyone to the first PTO meeting of the 2025-2026 school year. She discussed the group at length, giving an overview of what we do, what we do NOT do, and the purpose of our group.

The following is a summary of what President Wittkop shared:

The Echo Hill PTO is a 501(c)3 organization that supports the staff, students, and families of Echo Hill Elementary School. We exist to support the school culture, raise funds for expenditures that are not covered in the district's budget, and support teachers and staff.

Our group is 100% volunteer based, and attendance is open to all.

The Echo Hill PTO Board is made up of President Noelle Wittkop, co-Vice Presidents Jess Becker and Heather Lough; Secretary Amy Stouffer; and Treasurer Molly Mulholland.

With a few exceptions, our monthly meetings are held in the Echo Hill Art Room on the third Monday of each month at 6:30pm. We do not meet in December. Please watch the Echo Hill PTO Facebook page, Echo Hill Families Facebook group, and the Echo Hill weekly e-newsletter for any changes to our usual schedule.

Noelle also gave a brief overview of the PTO events that occur over the course of a school year, including:

- School supply kits
- Dash for Cash Fundraiser (\$16,000 goal)
- Homecoming Week (parade and other festivities)
- Teacher Appreciation Week
- Teacher Conferences meal catering
- Apparel sale
- HyVee Receipts & BoxTops for Education
- Trunk or Treat event
- Winter Social paired with Echo Hill Singers concert
- Breakfast with Buddies event
- STEAM Night
- Inflatable Day

- 4th Grade Farewell events
- BINGO Night ...and others!

1. General Business

- a) Treasurer's Report: Molly Mulholland reported on the financial status of the organization, noting that approximately \$30,135 was in the PTO bank account currently. Molly shared that she recently paid the invoice for website renewal, and teacher stipends of \$100 each are ready for staffers to claim. Upcoming expenditures will be for the back to school breakfast that the PTO supplies each year.

3. Principal's Report: Mr. McDonald reports that the school year is off to a smooth start. Staff and students alike are figuring out new routines and are starting to settle in well with a new year. Not much to report on yet, but all things are off to a good start.

4. PTO Events & Activities:

The apparel sale is coming up in mid-October/November. We plan to partner with Level 10 Apparel again this year. More details to come.

Teacher & Staff Birthday Cookies – Amy White will coordinate these deliveries this year.

HyVee Receipts & BoxTops - Amy White is the point person for both. She reports that we've collected \$41 already this school year. BoxTops is now as easy as scanning a receipt with the BoxTops app; it takes care of the rest for you. And HyVee Receipts continue to grow.

Community Fundraising: Nothing in place yet for the school year, but will be working on that soon.

Dash for Cash: Katie Van Den Heuvel is leading it this year, and she and Noelle will meet soon to work through all details. For now, earmark Sept. 15-26th as the fundraising window. This year's goal is the same as last year: \$16,000. Watch for more info coming soon.

Volunteer Coordinator Christine Lenhardt shared information about the new Raptor system & app, which is the new tool the district is using to record volunteer hours. She explained an overview of the system, and shared that the team is working out some kinks. Volunteers can use the app and/or stop in the school office like usual at the start of their volunteering timeframe. She also noted that the next Volunteer Workshop is September 18 at 9:00 am. They will need volunteers for kindergarten lunch assistance and kindergarten bus assistance during these first few days of school. Please reach out to Christine if you're able to help.

Noelle noted that next month we will discuss a new budgetary line item for teacher field trips.

Meeting adjourned at 7:42 pm.

Monday, Aug. 26 - PTO meeting attendees:

Name	Name	Name
Noelle Wittkop	Amy Stouffer	Molly Mulholland
Mr. McDonald	Amy White	Christine Lenhardt
Staci Sperflage	Jess Becker	Katie Van Den Heuvel Sarah Lisenbee